



MATERIALS MANAGEMENT REQUEST

DEPARTMENT NO.	ITEM NO.	QUANTITY		PRODUCT NUMBER	DETAILED DESCRIPTION OF PRODUCT	VENDOR	FOR MM USE ONLY		
		WANTED	DELIVERED				MM#	PO#	DEL. BY:
	1								
	2								
	3								
	4								
	5								
	6								
	7								
	8								
	9								
	10								
	11								
	12								
DATE SUBMITTED				DEPARTMENT NAME		REQUESTED BY			